

NVQ Assessor CV Examples - Template

Your name -tel number

1 Job Hunter Way, Employmentville, UK. EM1 5LO

Your email address here

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Professional Profile I am a fair and knowledgeable NVQ assessor, and I pride myself on helping others achieve their full potential in the workplace. I love working with students of all ages and backgrounds, working on various different qualifications. I don't mind the large amounts of paperwork or visiting different places every day.

- Understanding.
- Sensible and practical.
- Approachable and Friendly.
- Focussed and attentive.
- Highly organised.
- Confident.
- Friendly.
- Flexible.
- Adaptable.

Professional Qualifications.

NVQ in Education Delivery.

Work History

January 2010 - Present

NVQ Assessor, Big College, London

Working for this large inner city school as a n NVQ assessor it was my job to ensure that all students embarking on NVQ qualifications had their units assessed in a timely and accurate manner in order to progress to the next unit. I was in charge of over five hundred student's unit allocations in varying subjects, including Mathematics and English.

January 2008- January 2010

NVQ Assessor, NVQ2U, London.

I worked for this large distance learning centre as an NVQ assessor completing outside visits to various different establishments, such as young offenders institutes, Prisons, Schools and workplaces. I would attend with each student and go through their work with them, drawing attention to any problems and assisting in solving them, before advising on the next unit and to then progress the student to qualification. The subjects were varied, including Sciences, Engineering and Construction, and even Childcare and Nursing units.

January 2007 – January 2008

NVQ Assessor, Education Excel, London

Working for this large exam board my job was office based, but involved receiving postal units of students work to be examined and marked. I would have to ensure that the work was kept safe and confidential, and the results processed and uploaded to the correct place. The deadlines were incredibly strict so attention to detail and calmness under pressure were a must.

Education

GCSE 10xA Grades including English, Maths and Science.
Londonberry Comprehensive School
London
2001

References References are available on request, or in writing to the above previous employers.

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