

## Account Manager Cover Letter Example

Dear Sirs,

I am contacting you regarding your advertisement for an Account Manager. After reading through your job requirements and expectations, I strongly feel that I am the ideal person for this position. Along with my bachelor's degree in accounting, I have seven years of direct experience working as an account manager at ABC Company.

During my previous working experience, I have gained a tremendous number of skills which help me meet goals and deadlines. I can establish and maintain good working relationships with potential clients while servicing existing accounts. I have great negotiating skills and am very adept at closing deals with success.

I have a great deal of experience managing a full portfolio of accounts and in successfully leading and motivating sales teams. I have a desire to exceed targets and a true passion for sales.

As a driven, focused and experienced account manager, I would welcome the opportunity to meet with you so that we can discuss my application in greater detail. If you should need any additional information from me or have questions, please do not hesitate to get in touch. I look forward to meeting you soon. Thank you for your time and consideration.

Sincerely,

**Amy Carter**

**Thomas Bell**

Hiring Manager  
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20 May 2014

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