

# Catering Supervisor CV Examples - Template

Your name -tel number

1 Job Hunter Way, Employmentville, UK. EM1 5LO

Your email address here

<http://www.learnist.org>

**Professional Profile** I am a flexible and friendly Catering Supervisor, capable of overseeing the various employees and ensuring that the operation runs smoothly. I am capable of carrying out all tasks such as cash handling, portering and cooking. I am confident in leading and inspiring a team.

- Good with People.
- Sensible and practical.
- Approachable and Friendly.
- Calm under Pressure.
- Highly organised.
- Confident.
- Friendly.
- Flexible.
- Adaptable.

**Professional Qualifications.** BTEC in Food and Hygiene.  
First Aid.

**Work History** **January 2010 - Present**  
Catering Supervisor, Big College, London  
Working for this large inner city school as a catering supervisor it was my duty to ensure that all staff were supported in their roles and that they had the tools and training to carry out their duties. I was responsible for ordering anything that the kitchen required such as ingredients or tableware. I was also responsible for cashing up at the end of the day.

**January 2008- January 2010**  
Catering Supervisor, Garden of Eden Nursery, London.  
I worked for this large day care centre it was my main duty as catering supervisor to ensure that the kitchen had everything it required and wasn't missing any ingredients for the next day meals. I was also responsible for creating the rota for the week ahead, and arranging cover for holidays etc.

**January 2007 – January 2008**  
Catering Supervisor, Star Eats, London  
Working for this large TV, Film and events company as a catering supervisor it was my main duty to ensure that all staff had signed on each morning and find replacement staff if people hadn't turned up to the location. I was responsible for ensuring that orders were placed in advance and that the correct items were bought for the kitchen depending on the location or duration of shoots. It gave me valuable experience of thinking ahead and planning. I was also responsible for health and safety and the designated first aider for the kitchen.

**Education** GCSE 10xA Grades including English, Maths and Science.  
Londonberry Comprehensive School  
London  
2001

**References** References are available on request, or in writing to the above previous employers.

**Copyright Notice:**

This [CV templates](#) cannot be published on any other site without prior permission however you are more than welcome to link to [Learnist.org](#).

More [CV Examples](#) can be found on <http://www.learnist.org/category/cv-templates/>.