

# IT Consultant CV Examples - Template

Your name -tel number

1 Job Hunter Way, Employmentville, UK. EM1 5LO

Your email address here

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**Professional Profile** I am a capable and experienced IT Consultant. I am very good at advising companies about which IT hardware and software could benefit them, and advising the best ways of procurement and setup. I specialise in cloud based and internet technologies that can help businesses productivity by offering out of office access, online storage and networking solutions.

- Knowledgeable.
- Sensible and practical.
- Approachable and Friendly.
- Focussed and attentive.
- Highly organised.
- Confident.
- Friendly.
- Flexible.
- Helpful.

## **Professional Qualifications.**

HND in Computer Sciences. Cisco certified.

## **Work History**

### **January 2010 - Present**

IT Consultant, Nifty Networks, London

Working for this large networking and routing consultancy it was my job to give advice to customers on the various different networking solutions available and advise which might be best for their needs. I specialised in setting customers up with online access networks and virtual offices, and also advising on online secure data storage and access.

### **January 2008- January 2010**

IT Consultant, Office Systems, London.

As an IT Consultant in this office it was my duty to advise the company on hardware and software to make the business more streamlined and efficient. As a lot of the office staff needed the ability to store large amounts of data securely I had to gain CISCO Certification to understand online networking.

### **January 2007 – January 2008**

IT Consultant, Office Angel, London

Working for this large office personnel company as an IT Consultant it was my responsibility to advise on which computer systems would be best for each staff member. I would be responsible for matching each member of staff to a laptop or PC system and peripheral package, so that each member of staff could work as efficiently as possible. I would also be sent to selected clients to advise them on solutions that could help their businesses also, which would be very varied and thought intensive.

## **Education**

GCSE 10xA Grades including English, Maths and Science.  
Londonberry Comprehensive School  
London  
2001

## **References**

References are available on request, or in writing to the above previous employers.

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