# **Nursery Assistant CV Examples - Template**

Your name -tel number 1 Job Hunter Way, Employmentville, UK. EM1 5LO Your email address here <a href="http://www.learnist.org">http://www.learnist.org</a>

Professional Profile

I am a cheerful and helpful Nursery Assistant. I love to assist my colleagues and the children in their day to day endeavours. I love to keep the nursery clean and tidy, keep the toys clean and hygienic, keep the kitchen organised and put away shopping etc.

- Tidy.
- Sensible and practical.
- Approachable and Friendly.
- Highly organised.
- Confident.

Adaptable.

- Friendly.
- Flexible.

Focussed and attentive.

Professional Qualifications. Willing to attain.

### Work History January 2010 - Present

Nursery Assistant, Garden of Eden, London

Working in this small local nursery as an assistant it is my main duty to ensure that the nursery is kept clean and tidy as much as possible. I have to vacuum as much as possible to keep debris from the floor, and prevent illness. I also wipe down all the toys and surfaces to keep the areas clean. It is also my duty to supervise the older children during lunchtimes whilst the staff are getting their lunches.

#### January 2008- January 2010

Nursery Assistant, Darren's Day-care, London.

As a Nursery Assistant in this large nursery it was my main duty to ensure that all the deliveries are put away in the right places, that all toys and equipment are clean, tidy and in good working order and also to ensure that the building is kept clean. I was also responsible for maintaining the garden in this nursery as they didn't employ a gardener.

#### January 2007 – January 2008

Nursery Assistant, Steps, London

Working for this busy small nursery as an assistant saw me carrying out many varied tasks on a daily basis. I would have to generally do anything asked of me by the other staff. It would mostly entail assisting with tidying, mealtimes and general admin duties. I would occasionally have to escort children on field trips and fun days out to increase staff numbers.

Education GCSE 10xA Grades including English, Maths and Science. Londonberry Comprehensive School London 2001

#### **References** References are available on request, or in writing to the above previous employers.

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