

Relocation resignation letter example

Tom Murray

Hiring Manager
Learnist Ltd
30 Viva Street
London
6BH 11CH

13 May 2013

Dear [Insert Name]

I write to advise you that I intend to terminate my employment with you as soon as practical. Please accept this as my [insert notice period, usually 4-12 weeks] notice of termination in accordance with my Contract. It is my intention to **relocate** with my family to Aberdeen.

I would firstly like to say thank you so much for all the training and contributions you have put into my development. I have thoroughly enjoyed working with you and the company, and wish you every success in the future.

Please be assured of my utmost attention and assistance during this transitional period.

Yours sincerely,

<Enter name here>

Your Address
Tel Number

Copyright Information: These letter examples are copyright of Learnist.org so cannot be published on any other site without prior permission however you are more than welcome to link to [resignation letter examples](#).